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| **Unit 4 Lesson 3** | **Topic/Objective:** Time Management | | **Name:** |
| **Essential Question:**  How well do you manage your time and yourself to achieve your goals?  **convince the colonist to** | | | |
| **Learning Target:** I will demonstrate how to organize my time to be successful in achieving my goals. | | | |
| **Questions, Big Ideas, Key Terms:** | | **Notes (paraphrase what is on the power-point, draw a graphic or chart etc…)** | |
| **What is time management?**  **What are some benefits of time management?**  **How well do you manage your time?**  **Time management tips:**  **Take care of yourself**  **Prioritize**  **Balance**  **Intervals**  **Breaks**  **Lists**  **Reorganize**  **Fun Time!!!**  **Rest** | |  | |
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| **Summary(answer the essential question) :** | | | |
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